



## MAR THOMA PUBLIC SCHOOL, KOCHI – 30

MTPS /046/11a/2024-25

21.04.2025

Dear Parent,

Greetings from Mar Thoma Public School!

Thank you for choosing Mar Thoma Public School for your ward's admission and welcome to MTPS.

Kindly note the following for the next academic year.

### 1. School Reopening

- **2 June 2025 : School reopens after the summer vacation (Classes III to XII)**
- **4 June 2025 : School reopens after the summer vacation (Classes I & II)**

### 2. New Admissions 2025 – 26

Admission for Classes I to IX and XI is in progress. For more details visit our website [www.marthomapublicschool.edu.in](http://www.marthomapublicschool.edu.in) or contact the school office during the office hours on working days.

Ph.: 0484-2422851, 7025253022

### 3. Textbooks/Notebooks

- Textbooks & Notebooks will be available in the following shops

<b>H &amp; C Stores</b> 14/1157, 1 <sup>st</sup> floor , Opposite KSFE Bhavan, Seaport Airport Road, Mavelipuram, Kakkanad Ph.: 9072775559	<b>H &amp; C Stores</b> Civil Lane Road Palarivattom Ph.: 9496334436
--	---

### 4. Uniform & Shoes

- **Regular Uniform, Wednesday Uniform, Belt, Socks, School Emblem** (to be stitched on regular uniform) can be purchased from the following outlets-

<b>Elson's Bombay Dyeing</b> CSI Centre, Pump Junction Aluva-1 Ph.: 0484-2623913, 9037008607	<b>Elson's Bombay Dyeing</b> 33/1709 C, Near Holiday Inn Hotel Chakkaraparambu Palarivattom – Bypass, Kochi-28 Ph:0484-2807744, 9037008608
---	--

Stitching center:

**Park Line's Tailors**

Saira Building,

Near Municipal L P School, Kakkanad, Mob: 9605491743, 9446930837

### Regular Uniform

<b>Girls – I - IV</b>	
Monday to Friday	Blue with red checked half sleeve shirt , Blue pinafore covering the knee, (Petticoat and blue tights till the knee to be worn underneath) shoes, socks & belt
<b>Boys- I - IV</b>	
Monday to Friday	Blue with red checked half sleeve shirt , Blue pleated shorts, (Vest and underwear is compulsory). shoes, socks & belt
<b>Girls – V to X</b>	
Monday to Friday	Blue with red checked half sleeve shirt , Blue pleated skirt covering the knee, (petticoat and blue tights till the knee to be worn underneath) shoes, socks & belt

<b>Boys- V to X</b>	
Monday to Friday	Blue with red checked half sleeve shirt Blue pleated full pants (Pants must be regular fit), shoes, socks & belt
<b>Girls – XI &amp; XII</b>	
Monday to Friday	Blue with red checked half sleeve shirt with blue colour collar (sleeve must have blue border), Blue pleated full pants, (Pants must be regular fit) blue overcoat, shoes, socks & belt
<b>Boys – XI &amp; XII</b>	
Monday to Friday	Blue with red checked half sleeve shirt with blue colour collar (sleeve must have blue border), Blue pleated full pants, (Pants must be regular fit) shoes, socks & belt

**Wednesday Uniform (Sports Uniform):**

- Grey T-shirt with house colour band and collar,
- Black shorts with grey stripes on sides (Classes I & II) / Black track suit (Classes III to XII) with grey stripes on the sides.

**Shoes:**

- **Black shoes common for Boys and Girls for all days including Wednesday.**
  - For classes I to V **completely black shoes of Velcro type**
  - For classes VI to XII **completely black shoes with Lace**

**Socks:**

- With regular uniform: Navy blue socks with 2 red lines at the top.
- With sports uniform (on Wednesday): Plain grey socks.

**5. Fee payment for 2025-26**

- a) The tuition fee shall be remitted **through the school app (Edupro)** on or before:
- **10 May 2025 for 1<sup>st</sup> installment**
  - **10 September 2025 for 2<sup>nd</sup> installment**
  - **10 January 2026 for 3<sup>rd</sup> installment**

**\*\*\* If the tuition fee is paid in lump sum for the whole year in advance, a rebate of Rs.1,000/- will be given. A fine of Rs.1,000 /- will be charged after the due date, for the first month and Rs.2,000/- per month will be charged from the next month onwards.**

**Tuition fee will be updated through Edupro.**

- b) Bus Fee for the year should remitted to the **Federal bank, Seaport – Airport branch through online bank transfer/Gpay to :**  
**Account no. 14690200006247**  
**IFS Code: FDRL0001469**

The transaction details - ID/ UTR no., student details, date of transaction and amount should be mailed to **accounts@marthomaedusociety.org**

**Note: School conveyance facility should be availed for one complete academic year and the payment should be made in one installment on or before 15<sup>th</sup> May 2025.**

❖ **School Office: (Ph.: 0484-2422851, 7025253022)**

❖ School office will be functioning on all working days from 9.00 am to 1.00 pm, except on public holidays.

**From the new academic year, starting from June 2025, only the official school operated buses will be allowed to enter the school campus. Entry of private vehicles in the campus will be restricted from Gate No.2 till the Bus Bay. These rules are as per the instructions of the RTO. We request all parents to avail the School Transport from the next academic year for the safety and convenience of your wards.**